



## JOB DESCRIPTION

<b><u>OCCUPATION:</u></b> PRESS OPERATOR	<b><u>DEPARTMENT:</u></b> MANUFACTURING
--	---

**JOB PURPOSE AND REPORTING STRUCTURE:**

Under the direction of Plant Supervision, set up and operate presses to produce product to customer specifications, meeting delivery requirements and meeting or exceeding quality standards.

- ESSENTIAL DUTIES AND RESPONSIBILITIES** include, but are not limited to the following:
- Plan the efficient operation of jobs to meet customer delivery requirements.
  - Direct the activities of and oversee the training of Press Assistants.
  - Select proper materials, solvents, film, and setup for press operation. Match colors to customer requirements.
  - Effectively trouble shoot and correct print defects.
  - Pull out sleeves, load film, load sleeves.
  - Set up and operate press, to required specifications.
  - Check running film for flaws and splices.
  - Remove completed product from the presses.
  - Clean presses and pumps according to required standards.
  - Pull stock out of storage as needed.
  - Complete, maintain all required reporting.
  - Maintain departmental housekeeping standards.

**QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION AND/OR EXPERIENCE:**

Requires education generally equivalent to one to three years of trades training and one to three years of progressively responsible related experience.

**LANGUAGE SKILLS:**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

Note: The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

**MATHEMATICAL SKILLS:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.  
Ability to compute rate, ratio, and percent.

**REASONING ABILITY:**

Ability to solve practical problems and deal with a variety of variables in situations where only limited standardization exists.  
Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**OTHER SKILLS AND ABILITIES:**

Requires the ability to operate up to 10 color flexographic web presses, a forklift truck, hand trucks, a variety of small hand and power tools, hoists and a variety of basic measuring devices.

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to stand, walk, talk or hear. The employee frequently is required to use hands to finger, handle, or touch objects, tools, or controls and reach above shoulders. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl; and use foot/feet to operate machine.

The employee must regularly lift and/or move up to 100 pounds.

**WORK ENVIRONMENT:**

While performing the duties of this job, the employee regularly works near moving mechanical parts and is regularly exposed to fumes or airborne particles and toxic or caustic chemicals. The employee is frequently exposed to vibration. The employee is occasionally exposed to the risk of electrical shock.

The noise level in the work environment is usually loud.

Note: The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.